

Enjoy easy Videophone conferences with up to eight people

# Visualnet

FOMA Application Required

Monthly Charge 105 yen (including tax) (Only organizer)

\*New applications are no longer accepted as of September 30, 2010.  
\*Service will end on March 31, 2012.

\*For more details, refer to "Charges" on p. 16.

Visualnet is a Videophone conference service that utilizes FOMA Videophone functions. It allows displays of up to four people's images, with a total of up to eight participants for up to 180 minutes.

## Uses:

Use it for Videophone conversations among participants in different locations.



Organizer



Member



Member



Member



\*Operation procedures on the actual screens are in Japanese.

## Service Features

### You can set up Videophone conferences in three ways.

Using three different menu settings, you can choose to hold a Videophone conference right away, schedule regular Videophone conferences, or other options.

### You can select the screen display mode.

The service lets you choose any of four screen display modes, such as splitting the screen in four with images of the organizer and other members, or having the screen switch to display the image of the member currently speaking.

You can make conference settings and operations during conferences not just via i-mode but from your PC as well.

# Videophone Conference Modes and Screen Displays

## Videophone Conference Modes

You can set up Videophone conferences in three ways.

### Use Immediately Simple Setup

Perfect for daily exchanges of information and short meetings. This option provides an easy, enjoyable way to start out.

Screen Display Mode	Four-Way Split
Conference Duration	30 minutes
Number of Participants	Up to 4 people (including organizer)

\*Settings menu is available from the handset screen only.

### Schedule Use Day/Time Scheduling

A convenient option for regular conferences or meetings and other times you want to conference on predetermined days and times.

Screen Display Mode	Four-Way Split/Switch with Speaker/Fixed Video/Fixed Video and Voice
Conference Duration	Up to 180 minutes
Number of Participants	Up to 8 people (including organizer)
Day/Time Scheduling	Up to 1 month in advance

### Use Immediately Advanced Setup

Recommended when an immediate need for a Videophone conference suddenly comes up.

Screen Display Mode	Four-Way Split/Switch with Speaker/Fixed Video/Fixed Video and Voice
Conference Duration	Up to 180 minutes
Number of Participants	Up to 8 people (including organizer)



## Screen Display Modes

You can choose any of four ways to display the screen during Videophone conferences.

### Four-Way Split

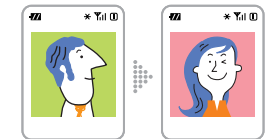
The screen is split into four parts showing the video of the organizer and other members.



\*In Videophone conferences including five or more people, the display switches with the image of the person speaking most recently replacing that of the least recent speaking participant.  
\*Sound from handsets at up to three locations can be heard simultaneously.

### Switch with Speaker

The screen switches to display the image of the person currently speaking.



\*Sound from handsets at up to three locations can be heard simultaneously.

### Fixed Video

The image of one person, specified when the settings are made, is displayed to all participants.



\*Sound from handsets at up to three locations can be heard simultaneously.  
\*The image does not switch.

### Fixed Video and Voice

The image is the same as that in the "Fixed Video" setting. The voice heard is from one set participant only. In addition, that person cannot hear any other member's voice.

## How to Access the Visualnet Top Page

From the Handset Screen

From Menu  
 お客様サポート (Customer Support)  
 ▶ 各種設定 (確認・変更・利用) (Various Settings (Checking, Changes, Use))  
 ▶ その他サービス設定・確認 (Setting and Checking of Other Services)  
 ▶ ケータイ会議ビジュアルネット (Visualnet)

From URL  
<http://vnet.tv>



From a PC

From URL  
<http://vnet.tv>



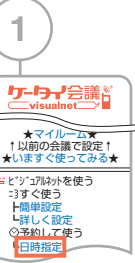
## From the Handset Screen

FOMA

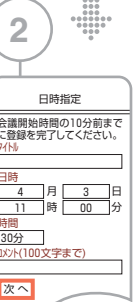
### Schedule Use Day/Time Scheduling

Screen Display Mode	Four-Way Split/Switch with Speaker/ Fixed Video/Fixed Video and Voice
Conference Duration	Up to 180 minutes
Number of Participants	Up to 8 people (including organizer)
Day/Time Scheduling	Up to 1 month in advance

\*For more on the screen display modes, refer to p. 4.

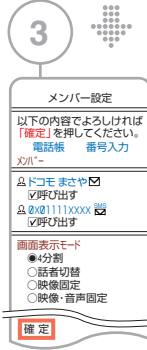


Select "日時指定 (Day/Time Scheduling)" from the top page.



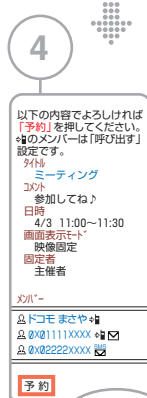
Set the title, day and time, and other settings, then select "次へ (Next)." Select the members in the "メンバー設定 (Set Members)" screen, then select "確定 (OK)."

\*From three to eight people, including the organizer, can participate.



Select the desired screen display mode, then select "確定 (OK)."

\*When "映像固定 (Fixed Video)" or "映像・音声固定 (Fixed Video and Voice)" is selected, the screen for selecting the member for the fixed video appears; continue by selecting the member for the fixed video.  
\*Members indicated with the ☑ or ☒ icon will be sent the conference guide.  
\*Communications charges for paged members are charged to the organizer.



Confirm the conference information, then select "予約 (Schedule)."

After this, the "予約完了 (Scheduling Completed)" screen appears.

\*Members marked by the ☑ icon are to be paged after the organizer is connected.  
\*Repeat Steps ① to ④ to continue with further scheduling.  
\*You can make settings for up to five conferences. Once five conferences have been set in "Date/Time Scheduling," you cannot use the "Use Immediately" option.

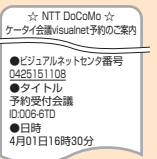
### What is a Conference Guide?

This is information provided to members with conference days and times and phone numbers to call to participate in such conferences.

- \*When a reservation is made using a Multi number additional number, the basic subscription number will be shown to the other party.
- \*2in1 applications\* A numbers are shown to the other party, regardless of the mode selected in the settings.

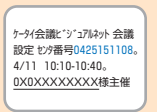
#### "Mail" Conference Guides

When i-mode mail is specified, the recipient is charged the packet communications charges.



#### "SMS" Conference Guides

If the other party is using the FOMA service, messages can be sent via SMS. The mobile phone number itself acts as the mail address. The organizer is charged 5.25 yen (including tax) per message.

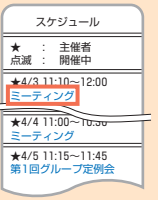


\*Members with non-SMS compatible handsets cannot receive SMS messages.  
\*SMS cannot be sent in conferences set from a PC.

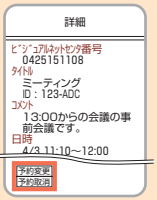
### How do I confirm, change, or cancel a scheduled conference?

Select "スケジュール (Schedule)" from the top page. In the "スケジュール (Schedule)" screen, select the title of the conference you want to confirm, change, or cancel.

\*Videophone conferences can be changed or cancelled only by the scheduling organizer; these conferences are indicated by the ★ icon.  
\*A flashing title indicates the conference is currently in session; such conferences cannot be changed or cancelled.  
\*Change or cancel Videophone conferences no later than ten minutes prior to the scheduled start.



Confirm the meeting in the "詳細 (Details)" screen, or select "予約変更 (Change Schedule)" or "予約取消 (Cancel Schedule)."



## From a PC

### Use Immediately Advanced Setup or Schedule Use Day/Time Scheduling



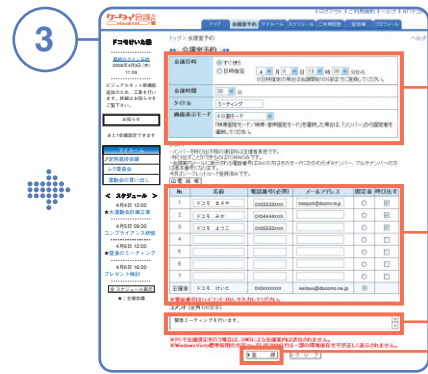
Enter your ID/password, then select "ログイン (Log In)."

\*Accessing the service through mopera U/mopera connects you directly to the top page.



Log in at the top page, then select "会議室予約 (Schedule Conference Room)."

\*Recommended Environment  
\*Supported OS: Windows®Me/2000/XP  
\*Confirmed browsers: Internet Explorer 5.0, 5.5, 6.0, 6.1



- Select "すぐ使う (Use Immediately)" or "日時指定 (Day/Time Scheduling)." → If selecting "Day/Time Scheduling," select the date and time the conference is to begin from the pull-down menu.
- Select the time for the conference from the pull-down menu.
- Enter a conference title.
- Select the screen display mode from the pull-down menu.
- Select the "メンバー (Members)" from the Phonebook, or fill in the required fields.
- Up to eight persons, including the organizer, can participate. If selecting "Fixed Video" or "Fixed Video and Voice" as the screen display mode, select the member for "Fixed Video."
- Enter any comments.
- Select "登録 (Register)."

Enter the conference details, then select "登録 (Register)."

\*Once scheduling is completed, the conference guides are sent to the mail address registered in the profile.  
\*For Day/Time Scheduling, the conference guides are sent out five minutes prior to the start of the conference.  
\*For Day/Time Scheduling, set the time and date at least ten minutes prior to the start of the conference.  
\*Guides to conferences set through the Internet or mopera U/mopera cannot be sent via SMS.



### How do I confirm, change, or cancel a scheduled conference?

You can confirm the schedule status by selecting "スケジュール (Schedule)" from the top page. In addition, conferences for which the "ステータス (Status)" in the "スケジュール (Schedule)" screen is indicated as "変更可 (Changes Allowed)" can be changed or cancelled in the "スケジュール詳細 (Schedule Details)" screen.

\* If changing or cancelling a scheduled conference, select "会議変更 (Change Conference)" or "会議取消 (Cancel Conference)," then make the necessary settings.  
\* Change or cancel Videophone conferences no later than ten minutes prior to the scheduled start.



# Starting Videophone Conferences Using "My Room"

You can set new conferences using the information from (up to three) previously held meetings.

## From the Handset Screen

FOMA

### 1 Starting a Conference Using Unchanged Conference Information

**1**

★マイルーム★  
★以前の会議で設定★  
★いますぐ使ってみる★

ピシユネットを使う  
→3すぐ使う  
→簡単設定  
→詳しく設定

**2**

マイルーム

マイルームの使い方  
▼: 保存した会議  
(保存方法は詳細→保存)  
※: 呼出設定画面

No.1 ▼ 会議開始  
△ドコモ けいた   
△ドコモ まさや   
△ドコモ みか   
△ドコモ ようこ   
時間: 30分 一詳細

Select the conference information you want to use from the information displayed, then select "会議開始 (Start Conference)".

\*Unless the conference information has been saved, the date and time are replaced by the date and time of the new conference. Additionally, unsaved conference information is displayed for a period of three months.

### 2 Scheduling with Changes to Previous Information

**1**

★マイルーム★  
★以前の会議で設定★  
★いますぐ使ってみる★

ピシユネットを使う  
→3すぐ使う

**2**

マイルーム

マイルームの使い方  
▼: 保存した会議  
(保存方法は詳細→保存)  
※: 呼出設定画面

No.1 ▼ 会議開始  
△ドコモ けいた   
△ドコモ まさや   
△ドコモ みか   
△ドコモ ようこ   
時間: 30分 一詳細

**2**

詳細

タ外  
打ち合わせ  
コト  
来週の会議の事前説明

この設定で 会議開始

登録内容を変更して会議を設定する人は下のボタンを押してください。

すぐ使う  
日時指定

よく使う会議設定を保存することができます。保存した会議にはマークが表示されます。

保存

**3**

マイルーム

マイルームの使い方  
▼: 保存した会議  
(保存方法は詳細→保存)  
※: 呼出設定画面

No.1 ▼ 会議開始  
△ドコモ けいた   
△ドコモ まさや   
△ドコモ みか   
△ドコモ ようこ   
時間: 30分 一詳細

Select "すぐ使う (Use Immediately)" or "日時指定 (Day/Time Scheduling)", then make the changes to the settings.

### You'll find it convenient to save the conference information you frequently use.

**One-Point Advice**

詳細

タ外  
打ち合わせ  
コト  
来週の会議の事前説明

よく使う会議設定を保存することができます。保存した会議にはマークが表示されます。

保存

確認 that the conference information in the "詳細 (Details)" screen, then select "保存 (Save)".

マイルーム

マイルームの使い方  
▼: 保存した会議  
(保存方法は詳細→保存)  
※: 呼出設定画面

No.1 ▼ 会議開始  
△ドコモ けいた   
△ドコモ まさや   
△ドコモ みか   
△ドコモ ようこ   
時間: 30分 一詳細

確認 that the information has been saved in the "マイルーム (My Room)" screen.

The icon appears next to saved conference information.

You can "保存解除 (unsaved)" saved conference information in the "詳細 (Details)" screen.

## From a PC

**1**

マイルーム

定例進捗会議  
レク委員会  
運動会の買い出し

Select the conference title you want to manage in the "マイルーム (My Room)" top page.

The icon appears next to saved conference information.

Unless the conference information has been saved, the date and time are replaced by the date and time of the new conference. Additionally, single conference information is displayed for a period of three months.

**2**

ドコモの会議

トピック: マイルーム

マイルーム

会議の予定

会議時間: 30分  
タ外: 定例進捗会議  
組織表示モード: 4分単位モード

メンバー

No.	名前	電話番号	メールアドレス	会議室内呼び出す
1	ドコモ まさや	0X03333X XX	msayax@docomo.ne.jp	<input type="checkbox"/> ●
2	ドコモ みか	0X04444X XX	mkaxx@docomo.ne.jp	<input type="checkbox"/> ●
3	ドコモ ようこ	0X05555X XX		<input type="checkbox"/> ●
4	ドコモ てつや	0X06666X XX		<input type="checkbox"/> ●
主催者	ドコモ けいた	0X0XXXXX XX	keitaax@docomo.ne.jp	<input type="checkbox"/> ●

会議開始 (Start Conference)

日時指定 (Schedule Conference)

Select "会議開始 (Start Conference)". You can start the conference with one click.

Select "会議室予約 (Schedule Conference Room)", then make the changes to the settings.

Save conference information.

The icon appears next to saved conference information.

You can "保存解除 (unsaved)" saved conference information.

\*You can also confirm the instructions for handling conference guides in the "マイルーム (My Room)" screen.



# Registering Members to the Phonebook

You can register members in separate groups in your Phonebook.

## From the Handset Screen

FOMA

1. Select "電話帳 (Phonebook)" from the top page.

2. Select "メンバー登録 (Register Member)" from the Phonebook screen.

3. Enter member details (name, phone number, email) and select "登録 (Register)".

After entering the member's name, mobile phone number, and mail address, choose a group for the member and then select "登録 (Register)".

- \*Enter the "電話番号 (mobile phone number)" using half-size numerals (do not use any hyphens).
- \*Enter the "メールアドレス (mail address)" using half-size alphabetic characters, numerals, and symbols.
- \*You can select multiple "グループ (groups)".
- \*Repeat Steps ② to ③ to continue to register a member.
- \*You can register up to 100 people in the Phonebook.

## From a PC

### Registering Members

1. Select "電話帳 (Phonebook)" from the top page.

2. Select "メンバー登録 (Register Member)" from the Phonebook screen.

Select "電話帳 (Phonebook)" from the top page, then select "メンバー登録 (Register Member)" in the "電話帳 (Phonebook)" screen.

After entering the member's name, mobile phone number, and mail address, choose a group for the member and then select "登録 (Register)".

- \*Enter the "電話番号 (mobile phone number)" using half-size numerals (do not use any hyphens).
- \*Enter the "メールアドレス (mail address)" using half-size alphabetic characters, numerals, and symbols.
- \*You can select multiple "グループ (groups)".

### Changing Group Names

1. Select "グループ名変更 (Change Group Name)" from the Member List screen.

Select "電話帳 (Phonebook)" from the top page, then select the group name you want to change in the "電話帳 (Phonebook)" screen. In the "メンバー一覧 (Member List)" screen, enter the name of the group you want to change in the Group Name field, then select "登録 (Register)".

You can also use addresses other than i-mode mail addresses as the mail address to send conference guides when registering members. If entering the address from a mobile phone handset screen, delete the "@docomo.ne.jp" already entered in the entry field, and enter the address you want guides sent to in its place.

\*You can set in advance whether or not to have conference guides sent. For more details, refer to "Registering and Changing Profiles" on p. 5.

\*Actual screen may be different.

# From a PC

1. Select "スケジュール (Schedule)" from the top page.

2. Select the conference you want to control from the submenu.

You can select the conference you want to control directly from the submenu.

Select "スケジュール (Schedule)" from the top page.

Select the conference you want to control.

\*The screen does not appear when a conference is selected from the submenu in ①.

3. You can display the most recent conference status.

1. Changing the Screen Display Mode

2. Paging Members

You can change screen display modes and page members while a conference is in session.

Select either "4分割 (Four-Way Split)", "話者切替 (Switch with Speaker)", "映像固定 (Fixed Video)", or "映像・音声固定 (Fixed Video and Voice)".

Paging Members

Paging Members Simultaneously

Paging Members Individually

Select "呼出 (Page)".

Terminate

During a conference, you can cease transmissions by selecting "切断 (Terminate)".

\*Members cannot be paged when the organizer is not participating.

\*When the organizer hangs up, transmissions for paged members are also terminated.

Three minutes prior to the end of the conference, a message to that effect is displayed.

Three minutes before a conference is to end, a conference end message is displayed on the handsets of all members participating in the conference.

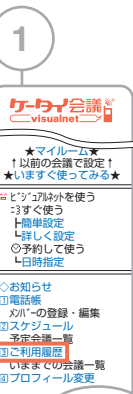
You can set the conference end message display/hidden setting in "Changing Your Profile" described on p. 5.

The message is cleared when the organizer presses the button.

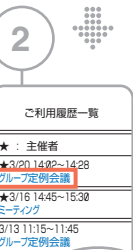
# Checking the Usage History

## From the Handset Screen

FOMA

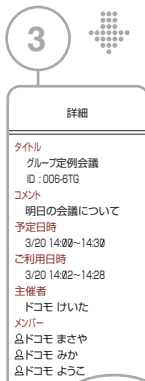


Select "③ご利用履歴 (Usage History)" from the top page.



Select the title of the conference you want to check.

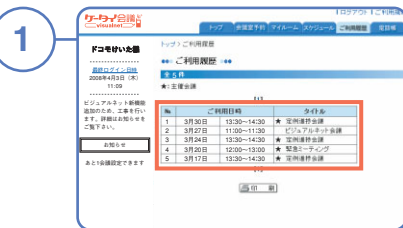
\*The usage history for the previous three-month period is displayed.  
\*The ★ icon indicates conferences set by the organizer.



The details of conferences held are displayed.

\*The "ご利用日時" (Date/Time of Use) is approximate. Actual conference times may differ.

## From a PC



Select "ご利用履歴 (Usage History)" from the top page, then select the conference title you want to check in the "ご利用履歴 (Usage History)" screen.



The "ご利用履歴詳細 (Usage History Details)" screen appears.

## Charges

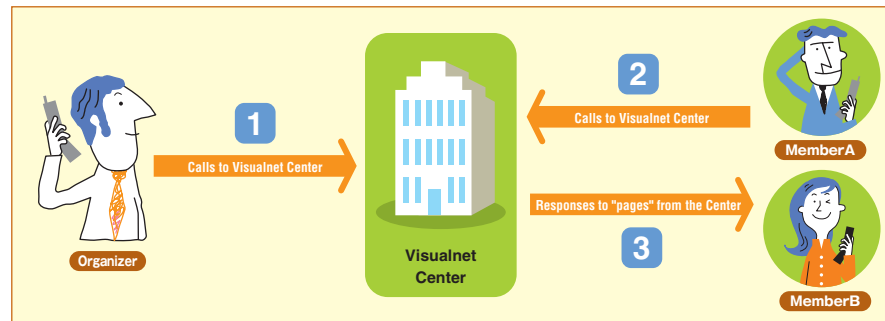
Application Required

Monthly Charge	Visualnet Subscription Monthly charge 105 yen (including tax)	Organizer <sup>*1 *2</sup> Required	Member <sup>*2</sup> Not Required
----------------	---	-------------------------------------	-----------------------------------

\*1 Settings made via i-mode, including settings for holding conferences, require a separate i-mode subscription.

\*2 Reception of conference guides by i-mode mail requires a separate i-mode subscription. Even without an i-mode subscription, however, guides can be received by specifying another mail address or using the Short Message Service (SMS).

## Videophone Communications Charges



Party Billed for Charges	1 Organizer	2 MemberA	3 Organizer
Charges Applied	Digital communications charges (Videophone communications charges) under each plan		

\*Digital communications charges (Videophone communications charges) for calls made to landline phones for Type Business customers  
\*Digital communications charges (Videophone communications charges) for calls made to landline phones by customers of former billing plans

\*Communications charges for members paged by the Visualnet Center are charged to the organizer. In addition, paged member communications charges to the organizer are calculated according to the organizer's billing plan.

\*Communications charges for calls to the Visualnet Center number (042-515-1108) and to members' phone numbers registered as designated "Yu Yu Call" numbers are discounted 30%.

## i-mode and SMS Communications Charges

- No packet communications charges apply for setting conferences or registering members via i-mode.
- No packet communications charges apply for receiving conference guides via i-mode.
- Organizers are charged SMS communications charges (mopera SMS usage charges) of 5.25 yen (including tax) per conference guide sent via SMS.

## Notes on Use

- Caller ID must be set to "Display."
- SMS cannot be sent to DOCOMO non-SMS compatible handsets or to Multi number additional numbers.
- Conferences cannot be organized from Multi number additional numbers or from 2in1 B numbers. However, these numbers can be set as member numbers.
- This service can be used with FOMA Videophone compatible handsets.
- When using the PC, some characters dependent on certain environments may not display properly under the Windows Vista® standard character encoding (JIS2004).
- This service, or parts of this service, may not be available on some handsets.

# Terms of Use [translation\*]

\* This English-language version of these Terms of Use is provided for your reference only. If there is any ambiguity, conflict of meanings, or other difference between this English-language version and Japanese-language version of these Terms of Use, the Japanese-language version shall prevail. The Japanese-language version of these Terms of Use is available at [http://www.nttdocomo.co.jp/service/visualnet/visual\_net/regulation/index.html].

The use of Visualnet (hereinafter called the "Service"), which is provided to customers (hereinafter called "the customer"), that have entered into FOMA service subscription agreements with NTT DOCOMO (hereinafter called "DOCOMO"), is subject to these Visualnet Terms of Use and general terms and conditions for FOMA service ("FOMA service Keiyaku Yakkan", hereinafter called the "General Terms"). If you do not consent to these Terms of Use and General Terms, you may not use the Service.

## 1. Overview of the Service

The Service provides a Videophone conference function for multiple calling parties by using the Videophone function of DOCOMO's FOMA service and connecting to the Visualnet Center (hereinafter called the "Center"). Specific functions of the Service include the following:

- Function of setting up a Videophone conference, designating starting and ending time and persons to be invited to a Videophone conference by accessing the menu screen of the Service's website via the Internet (including i-mode and mopera U / mopera Internet functions). In this case, the person who sets up the Videophone conference (hereinafter called the "Organizer") may also use the function of sending messages containing information regarding the Videophone conference (hereinafter called "Conference Guide") to all or some of the persons designated by the Organizer (hereinafter called the "Default Members") and the Organizer himself or herself, and the function of dialing out at the starting time of the Videophone conference from the Center to the Default Members who use FOMA Videophone compatible handsets and have been separately designated by the Organizer (hereinafter called the "Dial-Out Function").
- Function of hosting the multiparty Videophone conference by the Organizer and other Members (as defined in subparagraph ③ below) connecting to the Center, or by Members being connected from the Center via the Dial-Out Function, at (or after) the time set by the Organizer.
- Function of switching conference screen display methods during the Videophone conference by sending touch-tone signals from FOMA Videophone compatible handsets (limited to handsets capable of sending touch-tone signals), or by accessing the menu screen of the Service's website via the Internet (excluding the i-mode Internet function), and the function of dialing out from the Center to the FOMA Videophone compatible handsets of the Default Members who are not attending the conference and dialing out to FOMA Videophone compatible handsets of persons designated by the Organizer after the Videophone conference starts (hereinafter called the "Additional Members," and together with the Default Members collectively called the "Members") (hereinafter called the "In-Conference Dial-Out Function").
- Function for setting up another Videophone conference inviting the same members as those of the Videophone conference that was previously held by using saved information of the previous Videophone conference. Please note that the number of the Videophone conference that may be saved and its retention period is limited.

## 2. Usage of the Service

- To use the Service as an Organizer, you must have a FOMA Videophone compatible handset, and must have entered into a FOMA service subscription agreement with DOCOMO.
- To use the Service as a Member, you must meet any of the following requirements:
  - Having entered into a FOMA service subscription agreement with DOCOMO and using a FOMA Videophone compatible handset;
  - Using any other Videophone-enabled handset that is compatible with the 3G324M protocol, which is specified by DOCOMO.
- If you desire to reserve a Videophone conference via the Internet (excluding i-mode and mopera U / mopera Internet functions), you must enter a user ID and password.
  - You will be given a user ID and password if you access the menu screen of the Service's website via i-mode or mopera U / mopera Internet functions and fulfill the required procedures.
  - Any reservation, change and cancellation of the Videophone conference with the user ID and password of an Organizer shall be deemed to be duly made by such Organizer.
  - In no event shall DOCOMO be liable for any misuse or unjust use of the user ID and/or password or other reason not attributable to DOCOMO. You are responsible for safeguarding and protecting the user ID and password, such as changing the password on a regular basis.
- Please note that the number of the Videophone conferences that one Organizer may reserve, and the number of members that may participate in one Videophone conference, are limited.
- The telephone number used in the Service to which the Organizer and each Member connect to participate the Videophone conference (hereinafter called the "Access Number") may differ for each Videophone conference and for the handsets used by the Organizer and each Member.
- You may confirm the Access Number by checking the e-mailed Conference Guide or the schedule (which contains the reserved date and time, and the Members who are invited to participate in the Videophone conference) shown on the menu screen of the Service's website. The Organizer and Members shall connect to the designated Access Number.
- The Organizer shall use the Service based on these Terms of Use and the contract.
- The Organizer shall, at his or her costs and expenses, defend, indemnify and hold harmless DOCOMO against any and all claims, suits, proceedings, losses, liabilities, damages and expenses arising from or related to the use of the Service by the Organizer and the persons who actually participate in the Videophone conference (including, but not limited to, the Member, hereinafter called the "Participant").
- In using the Service, the Organizer shall be responsible for making the Participants informed about, and cause the Participant to comply with, these Terms of Use.

## 3. Handling Customer Information

- In providing the Service, DOCOMO may use the customer's address, name, age, gender, telephone number, registered name, e-mail address, billing information, bank account information, the contents of conference settings, usage history, and other customer information for the purposes listed below:
  - To verify the identity of users in its reservations, changes, and cancellations of the Videophone conference, or to provide the user with the My Room Function;
  - To verify the identity of the Organizer and Members when a Videophone conference is held, and to dial out from the Center;
  - To send the Conference Guides about the Videophone conference by e-mail;
  - To register on the Organizer's schedule and usage history;
  - To register on the schedule and usage history of Members having subscribed to the Service;
  - To provide information, implement questionnaires, and other customer notifications regarding the Service;
  - To calculate and invoice user charges of the Service;
  - To respond to any inquiries about the Service;
  - To perform analyses for development of new functions and improvement of services;
  - To perform investigations and responses when failure and/or problems occur with the network, etc; or
  - To use for any other purpose to the extent necessary for providing the Service.
- DOCOMO shall adopt necessary and proper measures for preventing the outflow or leakage of your personal information, and for other security management of personal information, and shall not use it or disclose it to third parties for any usage, not permitted by applicable law, regulation, guideline or other terms of these Terms of Use or the General Terms.

## 4. DOCOMO Exemption of Liability in the Service

- DOCOMO shall not be liable for any damages or losses incurred by you arising out of or in connection with the Service except as set forth in the General Terms.
- The capacity of the Center of simultaneous connections for the Service is limited. As a result, please note that you may be unable to use the Service at the date and time that you desired because the accessible part of the Center may have already been reserved by another Organizer.
- Conference information (the Service usage date and time, Members participating in Videophone conferences, etc.) will be saved in usage histories managed by the Center only for a period of 90 days after the date the Service was used. After that period has elapsed, the information may be deleted if necessary.

## 5. Conference Guide

- The Conference Guide will be sent to the Organizer and to the Default Members in accordance with the settings made by the Organizer.
- The Conference Guide can be sent to the Organizer and to the Default Members using either method ① or ② below. In sending the Conference Guide, the Organizer can select from options ③ to ⑤ below.
  - Internet mail (including i-mode mail)

Method using Internet mail (or i-mode mail) to send the Conference Guide. In this case, the Organizer needs to register the Default Members' Internet addresses (or i-mode mail addresses).

② Short Message Service (hereinafter called "SMS")

Method using the FOMA short message communication mode to send the Conference Guide. In this case, the Organizer needs to register the Default Members' telephone numbers. If a Default Member is a Multi number subscriber, you must register the basic subscription number.

- Do not send the Conference Guide.
  - Use Internet mail to send only to the Organizer and Default Members with registered Internet mail addresses.
  - Use Internet mail to send to the Organizer and Default Members who have registered Internet mail addresses, and use SMS to send to other Organizers and Default Members.
- Conference Guides are sent by SMS only when the Organizer has selected the option (iii) above, and reserved the Videophone conference via i-mode Internet function.
  - Conference Guides include the Organizer's telephone number and name, the names of all of the Default Members reserved by the Organizer (except when using SMS), and other items designated by DOCOMO (such items to be included will differ, depending on whether the Conference Guide is sent by Internet mail or SMS).
  - The Conference Guide will be sent to the Default Members from the Center immediately after the setting of Videophone conference by the Organizer, and approximately 5 minutes before the scheduled starting time of the Videophone conference (except when the Conference Guide is sent by using SMS).
  - Please note that, depending on the radio reception, all or part of the Conference Guide may not be sent at all or in a timely manner.
  - Please note that, depending on the e-mail reception settings or the situation of the handset for the Organizer and the Default Members, the Conference Guide may not be sent. Moreover, a Conference Guide using SMS cannot be sent if the registered Default Member's telephone number is an additional number to a Multi number subscription.

## 6. Communications Charges

(1) The following fees are charged for usage of the Service:

- When the Videophone conferences are held, the Organizer and Members are required to pay communications charges calculated based on the respective usage time connected to the Center. Provided that the Organizer uses the Dial-Out Function or the In-Conference Dial-Out function (hereinafter collectively called "the Dial-Out Function, etc."), the Organizer is also required to pay communications charges calculated based on the usage time of Members connected to the Center through the Dial-Out Function, etc. In this case, such Members are not required to pay communications charges.
    - Communications charges for the Service to be charged to the Organizer and the Members are calculated pursuant to the relevant part of General Terms as communications in the 64Kbps digital communication mode.
    - The Organizer and the Members are required to pay communications charges for the Service to DOCOMO with which the Organizer or the Members have entered into FOMA Service subscription agreements pursuant to the General Terms.
  - When a Conference Guide is received, or when there is any Internet communication with the Center for some other reason (excluding cases where the i-mode Internet function is used within Japan to reserve, change, or cancel a Videophone conference on the menu screen of the Service's website), the Organizer and Members are required to pay the following communications charges.
    - When the Organizer uses i-mode or mopera U / mopera, the Organizer is required to pay communications charges of i-mode and mopera U / mopera pursuant to the relevant part of General Terms.
    - When the Organizer uses the Internet connection, the Organizer shall be responsible for paying the charges for such Internet connection.
    - The Organizer and the Members are required to pay communications charges for the Service to DOCOMO with which the Organizer or the Members have entered into FOMA Service subscription agreements pursuant to the General Terms.
  - Notwithstanding the foregoing, if SMS is used to send the Conference Guide, the Organizer is required to pay FOMA short message communications charges, the amount of which depends on the number of Conference Guide recipients. In this case, the Members are not required to pay the communications charges for SMS short messages.
    - FOMA short message communications charges are calculated based on the relevant part of General Terms as communications in the FOMA short message communication mode.
- (2) Even if the Videophone conference was not performed with all Members registered at time of conference setting, the Organizer and Members connected to the Center are required to pay communications charges calculated based on the connection time (with respect to the Organizer, these charges include communications charges for the Members connected to the Center through the Dial-Out Function, etc.).

## 7. Right of Portrait

- In no event shall the Organizer or Participants use information sent or received through the Service in any unlawful manner.
- In no event shall the Organizer or Participants allow third parties to use or disclose information sent or received through the Service without obtaining the express permission of rights holders.
- When using the Service, the Organizer and participants must pay due consideration to the right of portrait, and must not send or receive visual images, etc., that infringe on the rights of third parties.

## 8. Prohibited Actions

The Organizer and Participants shall not engage in any of the actions stipulated below when using the Service:

- Actions that offend public order and morals or that risk such offense, or actions to supply other subscribers to the Service or third parties with information that offends public order and morals;
- Criminal activities, or actions that are linked to such criminal activities or that risk such linkage;
- Actions in violation of copyright or other rights of other subscribers to the Service, of third parties, or of DOCOMO, or that risk such violation;
- Actions that infringe upon the privacy of other subscribers to the Service or of third parties, or that risk such infringement;
- Actions resulting in disadvantage or damage to other subscribers to the Service, to third parties, or to DOCOMO, or that risk such disadvantage or damage;
- Defamation of other subscribers to the Service, of third parties, or of DOCOMO, or actions that risk such defamation;
- Sending unwanted Conference Guides to an unspecified number of subscribers to the Service or to third parties, or forcing them to read such guides or connect themselves to the Center;
- Providing information contrary to the facts or that risks such situations;
- All activities related to election campaigns, whether before or during an official election campaign, or actions in violation of the Public Offices Election Law;
- Actions in violation of these Terms of Use;
- Actions that impede operation of the Service;
- Actions that damage trust in the Service or in DOCOMO;
- Actions in violation of laws and regulations or that risk such violation; and
- Other actions deemed by DOCOMO to be unsuitable.

## 9. Changes and Temporary Interruptions, Etc., to the Service

- DOCOMO may for any reason implement changes or additions to all or part of the Service without prior notice to the Organizer.
- DOCOMO may terminate all or part of the Service, or interrupt usage, in the following situations. In such cases, DOCOMO shall notify the Organizer beforehand (except for unavoidable emergency situations), using methods that DOCOMO believes are suitable.
  - Interruption in DOCOMO facilities or any of the services provided by DOCOMO;
  - Unavoidable emergency situations related to maintenance or construction work in DOCOMO facilities;
  - Restricted communications usage, based on the General Terms, due to communication congestion, etc; or
  - Unavoidable emergency situations related to other technical reasons, or DOCOMO operational reasons.

## 10. DOCOMO Facility Repairs and Recovery

If, while using the Service, the Organizer or Members discover a problem with DOCOMO facilities or the Service, the Organizer and Members shall first check and confirm that there has been no trouble or problem in the Organizer's and Members' own facilities, etc., and then request DOCOMO to make repairs and perform recovery operations of the Service.

## 11. Other

- These Terms of Use may be modified by DOCOMO without prior notice to the Organizer. In this case, such modified Terms of Use shall apply to the Service on and after the date of such modification. In case of modification, DOCOMO will promptly post the updated version of these Terms of Use on the DOCOMO's website or the Service's website.
- Any legal proceedings arising out of or relating to these Terms of Use, the use of, or inability to use, the Service are subject to the exclusive jurisdiction of the Tokyo District Court of Japan as the first instance.