

Environmental Activity Survey Sheet

To whom it may concern

NTT DOCOMO, INC

Please answer the following questions with regard to your company's environmental activities.
Write the number in the "Answer" column you choose from Options. If there is any supplementary information, please indicate it in the "Remarks" column.

Company information

Date		Contact telephone number	
Company name		Contact fax number	
Department		Contact email address	
Name of respondent			

No	Items	Question	Options	Answer	Remarks	
Requested items *In the case of software projects, you do not need to fill in.						
1	Survey of chemical substances contained in products	1	Is it possible to submit the "Survey Response of Chemical Substances Contained in Products" or "ChemSHARPA-AI Data"?	1.Yes 2.No		
		2	Is it possible to make proposals that comply with the standards of the international standard IEC 62474 and the threshold level set for each chemical substance in accordance with domestic and international treaties, laws, ordinances and regulations?	1.Yes 2.No		
		3	At the request of our company customers, is it possible to submit guarantee documents such as "Certificate of Non-Use" and "Declaration of Self-Conformity" concerning various laws and regulations (RoHS Directive, etc.)?	1.Yes 2.No		
Requested items						
1	Green procurement and purchasing system	1	Have you established and been using a green procurement and purchasing system?	1. Implemented 2. Not implemented		
		2	What is the scope of green procurement and purchasing?	1.Office supplies 2.Office supplies, production materials (such as products, parts, materials and resources)		
2	Reduction of environmental load associated with offices	Are you working on the following?			/	Indicate details of activities or supplements below
		1	Waste reduction and recycling	1.Yes 2.No		
		2	Energy and resource conservation	1.Yes 2.No		
		3	Preservation of water resources Examples: Reusing discharged water, reducing water use, monitoring, etc.	1.Yes 2.No		
3	Reduction of environment load associated with products	Have you been engaging in reduction of environmental load related to the following product cycles?			/	Indicate details of activities or supplements below
		1	Use of uniformed materials, selection of materials, and suppression of use of harmful substances	1. Yes 2. No		
		2	Fabrication processes to be avoided	1. Yes 2. No		
		3	Improving resource conservation	1. Yes 2. No		
		4	Simplicity of disassembly	1. Yes 2. No		
		5	Indication of material names	1. Yes 2. No		
		6	Improving energy conservation	1. Yes 2. No		
		7	Packing materials (recyclable structure, recycled materials, and indication method)	1. Yes 2. No		
		8	Manageability with respect to disposal	1. Yes 2. No		

Thank you for your cooperation.

Should the content in this form be changed, suppliers are required to submit this form again each time such a change is made.

Form _ Greenhouse Gas Reduction Initiatives

Items	Answer	Remarks	Requirements from our company
① Company name			If the proposed product is different from the proposer, the manufacturer of the proposed product should also submit this form.
② Select Proposers and Suggestions from the right	A. Proposers have fewer than 500 employees B. Other than the above		If the answer is A, Special requirements apply.
③ Participation in SBT If the parent company is Accredited or Committed. Answer the status of the parent company and enter the name of the parent company in the remarks column. Please write it down.	A. SBT Certified B. Committed to SBT C. Not participating in SBT	Parent company name (if the initiatives of the parent company are described):	■ If the parent company, including the proposer, is engaged in activities, the content of the parent company's activities may be described.
④ Calculation of Greenhouse Gas Results If the parent company includes itself in the calculation. It is also possible in the situation of the parent company. In the remarks column Please write down the name of the parent company.	A. Calculations are made (figures are shown in the remarks column). B. Partial calculation (Headquarters only, scope 1 only, etc.) (the figures are shown in the remarks column) C. Not calculated	xxxx years Scope 1: Scope 2: Scope 3: Total: Scope of calculation: Parent company name (if the initiatives of the parent company are described): Does the Scope 3 percentage exceed 40% of the Scope 1 + 3 total? – Greater than or not greater than or unknown	■ If the parent company, including the proposer, is engaged in activities, the content of the parent company's activities may be described. ■ The answer to (2) is A. Please calculate scope 1,2 emissions. ■ The answer to (2) is B. -Please calculate Scope 1,2,3 emissions. -Indicate whether the percentage of Scope 3 is greater than, not greater than, or unknown in the remarks column * *If it is unknown, it corresponds to "B. Partial calculation (Head Office only, etc.) (the figures are shown in the remarks column)". Please calculate scope 3.
⑤ Setting of greenhouse gas reduction targets If the parent company includes the parent company. It is also possible in the situation of the parent company. In the remarks column Please write down the name of the parent company.	A. (Numeric values are indicated in the Remarks column) B. Partial settings (Headquarters only, scope 1 only, etc.) (Describe the numerical values and target setting range in the remarks column) C. Not set	Target year: xxxx year Base year: xxxx year Scope 1 Goal: xx% reduction (Annual xxx% reduction) Scope 2 Goal: xx% reduction (Annual xxx% reduction) Scope 3 objective: xx% reduction (Annual xxx% reduction) Total target, if any: xx% reduction (Annual xxx% reduction) Goal setting range: Parent company name (if the initiatives of the parent company are described):	■ If the parent company, including the proposer, is engaged in activities, the content of the parent company's activities may be described. ■ We ask for your cooperation in setting goals equal to or higher than those of NTT DOCOMO. NTT DOCOMO objective: "Reduce greenhouse gas emissions by 1.23% annually and by 14% in fiscal 2030 compared to fiscal 2019" In the following cases, it is not necessary to set scope 3 targets based on SBT. (1) Proposers with fewer than 500 employees (2) Scope 3 ratio does not exceed 40% of the sum of Scope 1 + 3 * *If it is unknown, it corresponds to "B. Partial setting (Headquarters only, etc.) (Figures and target setting range are indicated in the remarks column)". Please calculate scope 3. ■ The scope of Scope 3 should be a category that covers 2/3 of Scope 3. ■ It is also possible to write the total goal. If the scope of setting does not cover the entire company or the scope, please consider the measures.
⑥ URL, etc., if (5) is disclosed on an external website, etc. state *Understand where performance and targets have been announced Please write it like that.			■ If the parent company, including the proposer, is engaged in activities, the content of the parent company's activities may be described.
⑦ If the answers to numbers 4 and 5 are B or C, or number 6 is not answered, please answer.	A. Initiatives and plans to make public (Year: ●●●● Month: ●●) B. Initiatives and disclosures (to be implemented in one year) C. There are no plans to take action or publicize		■ If the parent company, including the proposer, is engaged in activities, the content of the parent company's activities may be described. ■ In principle, ensure that the requirements (1) and (2) described in "Appendix -4 Conditions for Environmental Initiatives" are met within one year from the time of the RFP submission. Thank you. ■ If there is a reason or a specific schedule for the case that it is difficult to announce after 1 year, please write it in the remarks column. Individual periods may be extended after confirming the reason and the scheduled date of implementation. ■ We would like to confirm the status of our efforts, so please cooperate.
⑧ Other efforts to reduce greenhouse gas emissions If planning and execution are performed, it should be stated.			-If a company falls under the category of SMEs (A in (2)) and it is difficult to meet the requirements, it implements or plans some type of greenhouse gas reduction measures. may be considered satisfactory. -We will make a decision after checking it individually, so please write the details in your reply. -We would like to confirm the status of our efforts, so please cooperate.

- We evaluate our efforts to reduce greenhouse gas emissions and prioritize procurement from those who meet our requirements.
 - We ask for your cooperation in the following efforts to reduce greenhouse gas emissions.
- [Requirements]
- Requirement (1) Certified SBT. (including during commit)
- Requirements (2) Although SBT certification has not been obtained, greenhouse gas emission targets and results have been announced, and are equal to or better than NTT's targets.
- Requirements (3) Although not met at the time of procurement (at present), either of Requirements (1) and (2) shall be implemented by clarifying the timing (for the next year).
- *For details, please refer to the separate volume "Environmental Action Requirements".
- If necessary, please submit the reference materials as an attachment.
- [Reference URL] NTT Goal: <https://group.ntt.jp/environment/management/statement/>

Form _ Environmental Initiatives

	Items	Answer	basis	Remarks	Requirements from our company
proposer About	1 Company Name * The name of the proposer's company			Parent company name *: *In the case where the initiatives of the parent company are described in 3 ~ 7:	<ul style="list-style-type: none"> ■ The parent company, including the proposer, will implement the 3 ~ 7 initiatives. If so, the content of the parent company's efforts may be included.
	2 Environmental Management System	A. Third party certification is obtained (the certification name is indicated in the remarks column). B. We have not obtained third-party certification, but have established an environmental management system. C. No environmental management system has been established If the answer is B, please reply below. B -1. The environmental management system includes the following five items. B -2. The environmental management system does not include the following five items: ① Environmental Policy ② Environmental objectives and targets ③ Environmental management system and environmental management supervisor ④ Environmental education for employees ⑤ Compliance with environmental laws and regulations			<ul style="list-style-type: none"> ■ Materials that provide a brief overview of environmental policies and the state of development and implementation of environmental targets Please submit it. (Free format) ■ If you have obtained third-party certification, please write the certification name in the remarks column. ■ At present, no environmental management system has been established. If there is a plan to build it in the future, the status of the study and the scheduled implementation date Please write it in the remarks column.
	3 Reduction of greenhouse gases				<ul style="list-style-type: none"> ■ Please fill out the "State of Greenhouse Gas Reduction Efforts" sheet. ■ If the target value already announced is higher than NTT, we will give a positive evaluation.
	4 Resource Recycling Initiatives	A. Initiatives are being implemented and published on websites, etc. (URL on the basis) B. Initiatives are being implemented, but are not disclosed on websites, etc. C. No action has been taken			<ul style="list-style-type: none"> ■ If the efforts are made public, put the URL and the relevant part on the basis so that it can be identified. Please briefly describe your efforts in the remarks column. ■ If your efforts have not been made public, please briefly describe your efforts in the remarks column. If necessary, please submit materials that show the details of your efforts. (Free format) ■ Make a positive evaluation in the order A ⇒ B.
	5 Initiatives for Biodiversity	A. Initiatives are being implemented and published on websites, etc. (URL on the basis) B. Initiatives are being implemented, but are not disclosed on websites, etc. C. No action has been taken			<ul style="list-style-type: none"> ■ If the efforts are made public, put the URL and the relevant part on the basis so that it can be identified. Please briefly describe your efforts in the remarks column. ■ If your efforts have not been made public, please briefly describe your efforts in the remarks column. If necessary, please submit materials that show the details of your efforts. (Free format) ■ Make a positive evaluation in the order A ⇒ B.
	6 Environmental Conservation Activities	A. Initiatives are being implemented and published on websites, etc. (URL on the basis) B. Initiatives are being implemented, but are not disclosed on websites, etc. C. No action has been taken			<ul style="list-style-type: none"> ■ If the efforts are made public, put the URL and the relevant part on the basis so that it can be identified. Please briefly describe your efforts in the remarks column. ■ If your efforts have not been made public, please briefly describe your efforts in the remarks column. If necessary, please submit materials that show the details of your efforts. (Free format) ■ Make a positive evaluation in the order A ⇒ B.
	7 Initiatives Upstream of the Supply Chain	A. Initiatives are being implemented and published on websites, etc. (URL on the basis) B. Initiatives are being implemented, but are not disclosed on websites, etc. C. No action has been taken			<ul style="list-style-type: none"> ■ If the efforts are made public, put the URL and the relevant part on the basis so that it can be identified. Please briefly describe your efforts in the remarks column. ■ If your efforts have not been made public, please briefly describe your efforts in the remarks column. If necessary, please submit materials that show the details of your efforts. (Free format) ■ Make a positive evaluation in the order A ⇒ B.
Products About	8 Status of Initiatives for Proposed Products				<ul style="list-style-type: none"> ■ Please fill out the "About the Proposed Product" sheet.

■ We will check the status of our environmental activities and conduct positive evaluations. *Reference: "Requirements for Environmental Activities in Separate Books"
 ■ Please refer to the NTT DOCOMO Green Procurement Standards and NTT DOCOMO Supply Chain Sustainability Guidelines for the NTT DOCOMO environmental action policies and requests to suppliers.
 [Reference URL] NTT DOCOMO Green Procurement Standards : https://www.docomo.ne.jp/corporate/disclosure/procure/policy/csr_procurement/index.html

1. Energy conservation performance

ver.20220318

	Product name	Manufacturer name	Energy saving performance (number of stars indicated)	Formula (Basis)	Remarks
①					■ Please submit supplementary materials as necessary.
②					
③					

■ We will check the energy-saving performance and conduct a positive evaluation. *Reference: "Requirements for Environmental Activities in Separate Books"
 ■ Please use the calculation method described in the ecology guidelines in the ICT field.
 [Reference URL] <https://www.tca.or.jp/information/ecoict/guideline.html>

2. Rated power value of the product to apply internal carbon pricing *In the case of devices that use electricity, enter

ver.20220901

Product name	Manufacturer name	Rated power value of the product(Kw)	Remarks
			■ Please submit supplementary materials as necessary.

3 Efforts to reduce plastic materials used in products

ver.20220916

Items	Answer	remarks column
Status of Initiatives for Proposed Products	A. Recycled materials and biomass plastics are used in products. B. Products that do not use recycled materials or biomass plastic	You can answer as "in use" if you use some of them.
	A. No plastic materials are used for packaging materials (including individual packaging boxes). B. Plastic materials are used for packaging materials (including individual packaging boxes).	The following plastic materials shall not contain recycled materials or biomass plastics. Includes packaging materials not only for DOCOMO, but also for customers.